

BOARD OF TRUSTEES  
UNIVERSITY OF NORTHERN COLORADO

Monday, November 6, 1978  
Faculty Lounge

9:30 a.m.

SUGGESTED AGENDA

\* Denotes Action Item

- |  |                                  |
|--|----------------------------------|
| * 1. Adoption of Agenda  |                                  |
| * 2. Approval of Minutes of September 26, 1978                   |                                  |
| * 3. Personnel   | Frank Lakin                      |
| * 4. Budget Request 79-80  | President Bond                   |
| * 5. Supplemental Budget Request 78-79                           | Al Barnhart                      |
| * 6. Revisions in Masters Degree Program in<br>Nursing Education | Barbara Mickey                   |
| 7. Information on Auditorium Building                            | President Bond                   |
| * 8. Change in Placement Fee for Renewal                         | Ted Nelson                       |
| 9. Colorado Commission on Higher<br>Education Report             | Trustee Stokes<br>Barbara Mickey |
| 10. President's Report   | President Bond                   |
| 11. Chairman's Report  | Chairman Caplan                  |
| 12. Secretary's Report   | Jerry Johnson                    |

## MINUTES

BOARD OF TRUSTEES  
UNIVERSITY OF NORTHERN COLORADO

November 6, 1978

The Board of Trustees for the University of Northern Colorado met in the Faculty Lounge at 9:10 a.m. on Monday, November 6, 1978, with the following present:

TRUSTEES: Mrs. Beverly Biffle, Dr. Harlan Bryant, Mr. Gerald Caplan, Mr. Eddie Lopez (arrived at 9:35 a.m.), Mrs. Alison Robinson (arrived at 9:45 a.m.), Mr. Thomas Stokes, Mrs. Florence Winograd, and Mr. D. J. Poyfair, Student Advisory Member (arrived at 9:15 a.m.)

ADMINISTRATION, FACULTY, STAFF, STUDENTS: President Richard R. Bond, Alvin Barnhart, Frank P. Lakin, Barbara Mickey, Ted Nelson, Doug Stutler, Juan Trujillo, and Jerald Johnson

Pat McCloskey, Recorder, and various members of the faculty, staff, and the press

Chairman Caplan called the meeting to order at 9:10 a.m. and stated that a quorum was present.

ADOPTION OF AGENDA

Trustee Biffle moved that the agenda be adopted as presented; seconded by Trustee Bryant. Motion carried.

APPROVAL OF MINUTES OF SEPTEMBER 26, 1978

Trustee Winograd asked that a typographical error in the minutes on page 4 be corrected to read "WHEREAS, the Trustees also acknowledge the constitutional . . ."

Trustee Stokes moved that the minutes be approved as corrected; seconded by Trustee Winograd. Motion carried.

PERSONNEL--ACADEMIC APPOINTMENT, ANNUAL CONTRACTS, TEMPORARY CONTRACTS, RETIREMENT

Dr. Lakin presented the personnel items for approval. Trustee Winograd moved that the personnel items be approved as submitted; seconded by Trustee Stokes. Motion approved.

An information item regarding a Department Chairman appointment was also submitted. (A copy of all the information submitted and approved is attached to the minutes in the Secretary's office.)

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BUDGET REQUEST 79-80

Dr. Bond presented the Budget Request for 79-80 and stated that there were two fundamental issues with regard to the budget request:

1. Present enrollment figure of 11,125. Request should be built around a figure of 11,500 which would decrease some of the suggested increases automatically (i.e., new faculty positions, library FTE). Projected enrollment figures would reduce faculty number to 10 less than we have this year.

Dr. Bond also suggested other ways to decrease budget request:

- a. Wipe out separate request for Reading and Writing Project; continue to fund as we are this year.
  - b. Trade off some requests for catch-up and support staff to keep the number of faculty positions we have this year.
2. Amount of salary increase which we had requested. Still trying for catch-up. Is this a good political move at this time? This is an issue the Board needs to decide.

Trustee Bryant expressed some concern in using great care in arriving at a predicted enrollment. This year's experience with enrollment is a good example, can't cut salaries so we cut library materials, supplies, and travel. Need to look at the reasons for the drop in enrollment. UNC is primarily a teacher education school and teacher education is not as attractive as it was 10 years ago.

Trustee Lopez arrived at 9:35 a.m.

Trustee Stokes stated that he felt that one reason we had received as big a percentage of our budget request in past years was the fact that the budgets have been well done. Should we continue to ask for everything?

Trustee Robinson arrived at 9:45 a.m.

Trustee Stokes also discussed President Carter's anti-inflation 7% program and what effect it might have. The outcome of Amendment #2 on the ballot on November 7 was also discussed.

Chairman Caplan stated that the budget request is just that--a request for funds. The University should ask for whatever is fair to all institutions and an additional 2% catch-up in salaries.

It was noted that the CCHE has projected Colorado institutions as still have a 1-2% growth.

Trustee Biffle raised the question of what reducing the faculty by 26 position would do to the quality of education. Dr. Lakin reviewed the present program for taking care of the reduction in faculty.

Dr. Lakin stated he felt that there were several confused indicators with regard to enrollment.

1. He feels students will attend UNC if their goal is teacher education simply because of the placement records.
2. Number of freshman are up.
3. Graduate level decrease. We are doing a number of things about this. Because of our capped enrollment, our continuing education department has become a major competitor of resident instruction.

The idea of not hiring new faculty but using the money for salary increases for existing faculty was discussed. Dr. Lakin felt that the concern for equity is greater than the request for additional faculty positions. Dr. Lakin explained the current process of reviewing position where substantial decreases in students have occurred and allocating positions to other areas where there has been an increase in enrollment. Business and nursing are good examples. The University has always tried to make cuts where they would not damage programs.

Trustee Stokes raised the question of credibility with the legislature by asking for so much at the present time. Could we ask for a delay in catch-up pay until a time when the state is more able to meet the commitment.

Doug Stutler, Chairman of the Faculty Senate, felt that the political arena is different outside the University, but the faculty still feel that equity in salaries is of major concern. Faculty need to feel that Trustees are an advocate for them. Faculty are working very hard to retain students and looking at advising within the departments, reviewing the educational system, offering additional evening classes, etc.

Chairman Caplan congratulated the administration for their efforts in handling enrollment decline. He stated that he felt that UNC was probably better equipped to handle the decline than other institutions, but felt that not asking for catch-up pay this year was hard to do since the legislature was so temporary and others could not be expected to live up to prior agreements.

Consensus of the Trustees was to ask for the catch-up figure.

The 17 other new positions were also discussed. Dr. Bond stated that these were in administration, physical plant, computer service, research, and student services. Dr. Nelson explained that several of the requested positions in student services were due to federal regulations regarding financial aids and handicapped students. None of the position were for traditional student. Trustee Stokes suggested that this information be asterisked. Consensus of the Trustees was that the administration cut this figure in half.

Recessed at 11:05 so that a picture could be taken for the yearbook. Reconvened at 11:20 a.m.

After considerable discussion, the following budget request was suggested for approval:

Interpreter for Deaf Students	\$ 18,000	
Support Staff Resident Instruction	127,000	
Compensation Increase: Faculty and Staff	2,685,000	(reduced \$28,000)
Other Current Expense, Resident Instruction	205,000	(reduced \$19,000)
Capital Outlay	302,000	
Registration System	88,000	
New Faculty, Resident Instruction	- 163,000	(reduced \$462,000)
Learning Materials	75,000	(reduced \$60,000)
Laboratory School	97,000	(reduced \$90,000)
Other Current Expense (Not Resident Instruction)	114,000	
Rentals	21,000	
Library Staff	128,000	(reduced \$67,000)
KUNC and North Central	55,000	
Other new positions	130,000	(reduced \$130,000)
Research and Faculty Development	65,000	
Reading and Writing Project	80,000	(reduced \$120,000)
Travel, Resident Instruction	52,000	(reduced \$4,000)
Travel (all other areas)	6,000	
Financial Aid Management	37,000	
Utilities	160,000	
Student Teacher Supervision	14,000	
Denver Symphony	0,000	(reduced \$15,000)
	<b>16.364</b>	<b>\$4,298,000 (reduced \$993,000)</b>

Trustee Stokes moved that the administration adjust the budget as discussed by the Trustees and the administration and submit a revised budget to the Joint Budget Committee for consideration. Trustee Robinson seconded the motion. Motion approved.

It was the consensus of the Trustees and the administration that the amended budget document would show the University community, the Joint Budget Committee, and the legislature the effort that was made to provide a fair and anti-inflationary budget.

SUPPLEMENTAL BUDGET REQUEST 1978-79

Dr. Barnhart discussed the supplemental budget request for 1978-79:

1. Utilities (to include several days of oil consumption--could change if warm weather continues)	\$ 75,095
2. Student Services (JBC has stated that an error was made in the original appropriation by this amount)	40,612
3. Student Services--Interpreters for the Deaf (required due to federal regulations)	10,000
4. Capital Construction (Carter Hall (to complete construction document)	78,550

Total \$ 201,257

Trustee Lopez moved that the Trustees approve the supplemental request subject

to negotiation of the dollars with regard to the utilities request. Seconded by Trustee Bryant. Motion approved. (The rationale provided by Dr. Barnhart is attached to the minutes in the Secretary's office.)

Trustees recessed for lunch at 11:50 a.m.

Trustee Biffle left the meeting at 1:15 p.m.

Reconvened at 1:30 p.m.

#### REVISIONS IN MASTERS DEGREE PROPOSAL IN NURSING EDUCATION

Due to a request from the Colorado Commission on Higher Education, Dr. Mickey reviewed the revisions to the masters degree proposal in nursing education to show no deletions of undergraduate students as suggested in the original proposal. Dr. Mickey stated that 1) no new money or reallocation of money would be needed; and 2) present faculty and courses will be used to complete the program.

Dr. Mickey reported that the Colorado Commission on Higher Education would review the proposal at the December meeting.

Trustee Stokes moved that the masters degree program in nursing education be approved as amended; seconded by Trustee Robinson. Motion approved. (A copy of the approved revisions is attached to the minutes in the Secretary's office.)

#### INFORMATION ON RECREATION AND AUDITORIUM BUILDINGS

Dr. Bond distributed information regarding the proposed recreation building and his decision to discontinue efforts on behalf of the building at the present time. (A copy of the information is attached to the minutes in the Secretary's office.)

The President also discussed his position regarding the auditorium building. He stated that he had been prepared to sign a contract with a fund raising firm to assist in raising dollars for the auditorium which was to have been funded as follows:

1/3 student fees      1/3 city dollars      1/3 private fund raising

but felt that the city had not finalized plans for its participation in the building. Therefore, President Bond said he was not in a position to recommend any further dollars be spent on the project until the feasibility of the project is finalized by the two committees working within the city.

Several students spoke regarding the operational costs of the buildings and proposed that a committee be formed to look at these costs.

Chairman Caplan stated that the proposed committee would be considered when the entire matter was reviewed.

#### CHANGE IN PLACEMENT FEE FOR RENEWALS

Dr. Nelson spoke to the request for an increase in the renewal fee for placement to be raised to \$15, to be effective January 1, 1979.

Trustee Stokes moved that the Trustees approve the increased placement fee for renewals to \$15 as recommended; seconded by Trustee Robinson. Motion carried.

#### REPORT ON TASK FORCE ON ASSOCIATED STUDENTS

Kent Stauffer spoke regarding the progress of the Task Force on Associated Students stating that information was still being gleaned to the committee.

#### COLORADO COMMISSION ON HIGHER EDUCATION REPORT

Dr. Mickey reported on the last Commission meeting:

1. Discussion was held on the proposed community college degrees, specifically the general education component.
2. Enrollment
3. Guarantee Student Loan Program
4. Report of the Interim Committee on Higher Education.

Trustee Stokes spoke regarding the role and mission statements being reviewed by the Interim Committee on Higher Education and the possibility of these statements being included in the statutes. It was reported that Dr. Kerschner, Executive Director of the Commission, and the institutions were opposed to having them included in the statutes.

#### PRESIDENT'S REPORT

President Bond reported that he and Dr. Mickey had met with the Interim Committee and discussed the Priorities Commission I and II, the academic master plan, and the whole master plan. The Master Plan is in the hands of the commission at the present time.

President Bond reported on the tuition free classes being taken by full-time employees. Forty-one classified employees are participating; 23 faculty; and 7 administrators for a total of 71.

D. J. Poyfair raised the question of the timetable for the Vice President for Student Services to report on the Recreation Building as stated in the President's information. President Bond stated that there was no time table as such, that the committee would look at the idea of recreation on campus and not be tied directly to a building. Dr. Bond stated that he would ask for some report at the December meeting.

Trustee Bryant left the meeting at 2:10 p.m.

#### CHAIRMAN'S REPORT

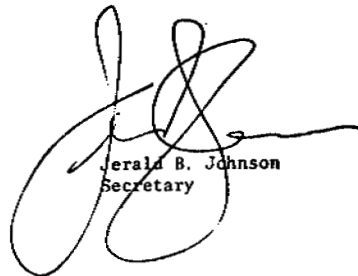
Trustees Winograd and Robinson reported on the Faculty Senate Retreat that they had attended in October and complimented Doug Stutler and the entire Senate on a well organized and planned retreat. There were three major issues: pay allocation policy, recruitment and retention of students, and early retirement.

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SECRETARY'S REPORT

Date of next meeting will be December 5 as originally scheduled.

Adjourned at 2:20 p.m.



Gerald B. Johnson  
Secretary